



Requirements for Promotion to MHSA 'R' Hunter or Hunter Seat Equitation Judge

Listed below are the procedures required for promotion to 'R' status.

All questions can be directed to: secretary@mdhsa.org. Please see [Licensed Officials Rulebook](#) for reference.

In accordance with GR1004.2, you must be

- A Senior or Senior Amateur active member in good standing with MHSA
- Currently licensed as a Recorded (r) MHSA Judge in the divisions you are requesting promotion

Prior to submitting an Application for Promotion, you must have fulfilled the following minimum requirements:

Officiating Requirements:

- Judged at least 3 MHSA Licensed Competitions during the past 3 years in the division in which he/she is applying
- Apprenticed with at least 3 different 'R' judges at 3 or more separate competitions during the past 3 years in the division in which he/she is applying
- Prior to the competition, you must contact and receive permission from both competition management and the 'R' Judge with whom you wish to apprentice. You do not need to contact the MHSA in advance and there is no fee required for these experiences
- The 'R' judge with whom you apprentice must complete the Recorded 'r' Judge's Evaluation Form and return it directly to the MHSA (GR1057.8 & GR1059.8).
 - This form should be given to the 'R' judge along with a stamped envelope addressed to MHSA, 9603 Northwind Road, Parkville, Maryland 21234
- Conflict of interest rules listed in GR1304 and GR1038 must be followed.

Clinic Requirement:

- Applicants must have attended a USEF or MHSA Judge's Clinic within two years preceding application.

Application for Promotion: (Once you have completed the above requirements)

- Your application for 'R' status may be submitted to the MHSA office.
- Upon receipt of all information, your application, fee and required information will be processed to determine if all requirements have been met.
- MHSA will contact you if something is missing.
- When MHSA has verified that you have fulfilled the requirements, they will send reference evaluations regarding your experience and abilities to the people listed on your application. The MHSA Licensed Officials Committee may also be asked to comment. 15 Reference Evaluations must be turned in by the 'R' judges the applicant sat with to be reviewed by the MHSA Licensed Officials Committee.
- NOTE: Do NOT include members of the MHSA Licensed Officials Committee in your list of references as they will automatically receive your evaluation.
- A letter notifying you of the Committee's decision will be sent within approximately three weeks after the Committee meets.
- If the required number of Reference Evaluations has not been received, you will be notified in writing to;
 - Submit additional names and addresses to be used as references; and
 - Your application will be held for an additional month
 - If the required number of evaluations has not been received in the allotted time, you will be required to re-apply. There is a fee for each reapplication.



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Name _____ MHSA # _____ DOB _____

Address _____

Telephone _____ Email _____

Check boxes below for the division in which you are applying:

Hunter Hunter Seat Equitation Hunter Breeding

On a separate sheet of paper (preferably typed) please provide an adequate description for point #1 and #2:

1. General Experience: (Give your experience as an owner, breeder, trainer, instructor, rider, etc. in each division for which applied, including your involvement in the equine industry as a whole.)

2. Judging Experience: (List names and dates of USEF and/or MHSA licensed competitions you have officiated.)

USEF or MHSA Clinic Attendance:

Date _____ Location _____

Please enclose application payment of \$75. Make checks payable to:

Maryland Horse Shows Association

9603 Northwind Road

Parkville, MD 21234

410-591-0380

www.mdhsa.org

Secretary@mdhsa.org



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References - It is to your advantage to provide references from licensed officials, and any other persons who are acquainted with your record and qualifications. Do not list more than 30 references or include the names of more than 4 persons who are not USEF or MHSA members. Do not list any members of the MHSA Licensed Officials Committee (this list can be found on the MHSA website under BOARD MEMBERS). For this application, you must have 15 completed evaluations returned. If submitting addresses - evaluations will not be mailed if the address is not legible or complete (including zip code). Use additional paper if necessary.

PLEASE PRINT NAME

USEF/MHSA ID #/E-mail address/Mailing Address

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By signing this application, I agree that the confidentiality of all evaluations and submissions regarding my application shall be maintained under the Maryland Horse Shows Association (MHSA) rules (GR1002), and agree to hold MHSA, the MHSA Licensed Officials Committee, members of any MHSA Committee, all MHSA licensed officials and MHSA members, officers, directors, and employees harmless from all liability and all claims, including claims for negligence, regarding this application and any action taken regarding it. I have read, understand and agree to be bound by the rules addressing the application process (GR1001 through GR1079). I further agree to be bound by the bylaws and all other rules of the MHSA.

Signature of applicant _____ Date _____



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NOTE: This form should be completed by the registered ('R') judge with whom the recorded ('r') judge apprenticed with during the USEF or MHSA competition. The registered 'R' judge should send this form directly to the MHSA office.

PART A: TO BE COMPLETED BY THE RECORDED ('r') JUDGE

Recorded ('r') judge's Name _____ USEF/MHSA ID # _____

Name of Competition _____ Date(s) Held _____

PART B: TO BE COMPLETED BY REGISTERED ('R') JUDGE. This evaluation is confidential as per **GR1002**. Please make additional comments on next page. Give specific examples where possible.

Name of Registered ('R') Judge _____ USEF/MHSA ID# _____

Rated hunter divisions or sections, and any equitation classes which the recorded ('r') judge apprenticed with you: (Please list all)

Did the recorded ('r') judge apprentice for the entire day: YES NO Number of Days _____

Using a scale of 1-5, 5 being "Exceptional candidate for promotion" and 1 being "Not ready for promotion", rate the candidates ability per the following statements:

1. _____ Hunter Division: Ability to judge conformation, performance, and soundness
2. _____ Hunter Seat Equitation: Ability to evaluate the ride's performance and effectiveness through proper balance
3. _____ Knowledge of USEF and MHSA Hunter Rules
4. _____ Knowledge of USEF and MHSA Hunter Seat Equitation Rules
5. _____ Knowledge of USEF and MHSA General Rules
6. _____ Conduct while interacting with competition staff, management, officials and exhibitors
7. _____ Present himself/herself in a professional manner and proper judicial temperament to officiate
8. _____ Impartial in rendering decisions
9. _____ Attitude towards judging
10. _____ Organization skills

Continued on next page.....



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Overall recommendation to the Licensed Officials Committee:

Approve for license: HU HE

Disapprove for license: HU HE

Overall comments:

Registered ('R') Judge's Signature

Please return this form by mail or email to:

Maryland Horse Shows Association
9603 Northwind Road
Parkville, MD 21234
secretary@mdhsa.org
phone: 410-591-0380